

CLIC Certificate Request

Question: Call Tyler Mackenzie at (630) 694-5165

Fax	Kate Osterheld
or	Fax# (630) 285-4062
E-mail:	kate_osterheld@ajg.com

Request Date: _____ Requested by: _____

Certificates will be issued within 24 hours of received date
District Name & #: _____

District E-mail addresses of any district personnel to receive a copy: _____

Name & Address of Certificate Holder:	_____

Fax or E-mail address of Certificate Holder to send direct:	_____
(Either a Fax or E-mail address is required to issue the certificate directly)	
Certificate Purpose:	<input type="checkbox"/> Use of Facilities (ex. Field trip or event at a non-district location) - Please list specific info to the use of facilities as indicated below
	<input type="checkbox"/> Student Work Program
	<input type="checkbox"/> Equipment Lease/Finance (include amount of leased/financed equipment)
	<input type="checkbox"/> Vehicle Lease/Finance (include VIN's of leased/financed vehicles & total amount)
	<input type="checkbox"/> Bus Licensing with Secretary of State (include VIN's of buses being licensed)
	<input type="checkbox"/> Other - Business Relationship with Entity requiring Certificate:

If this is for an event, please state type of event, location, and date. This space can also be used for equipment or vehicle information as referenced above.	

Should this certificate be issued again at policy renewal (July 1st)? Yes No

If Specific Info provided by Certificate Requestor:

Additional Insured Requested (applies to Liability only) Yes No

Loss Payee Requested (applies to Property only) Yes No